

Statement on the processing of personal data and the rights of the data subject
EU General Data Protection Regulation
(2016/679)

Name of registry/service: Joensuun kaupungin Webropol-kyselyt

Notification drafted: 20.6.2023

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| 1. Data controller | City of Joensuu PL59 80101 Joensuu 013 267 7111 |
| 2. Controller representative(s) | Penttinen Pekka PL 59 80101 Joensuu 050 592 3759 pekka.penttinen@joensuu.fi |
| 3. Data protection officer | City of Joensuu Data protection officer tietosuojaavastaava@joensuu.fi |
| 4. Purpose of personal data processing | Carrying out the city's statutory tasks, as well as providing electronic services. |
| 5. Legal basis for personal data processing | <ul style="list-style-type: none">- statutory obligations of the controller (Municipal Act 410/2015, Act on the provision of digital services 306/2019 § 5-6, Administrative Act 434/2003)- consent of the data subject |
| 6. Data content of the registry | The registry handles necessary data consistent with the purposes of the registry. Individual branches may have supplemental registry descriptions. Such personal data may include, depending on the purpose of the survey: <ul style="list-style-type: none">•Contact information: name, e-mail address, phone number, location, organization•Demographic data: gender, age•Other information provided by the customer necessary in terms of handling the matter Each survey will be conducted anonymously, if its purpose allows it. |
| 7. Regular sources of information | Personal data is collected from the customer in the context of the Webropol survey. The surveys are part of the City's e-service, where the customer has the option to leave contact details for competitions or for future contact. If a person does not leave his/her |

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| | contact details on the service, he/she will not be able to enter the competitions or be contacted. |
| 8. Maintenance systems used for processing | Personal data is processed through the following information systems: - Webropol |
| 9. Principles of personal data protection | The electronic system can be accessed using personal user IDs. Access to the data is restricted by access rights to the City of Joensuu staff whose duties include processing of the registry's data. Information about new returned Webropol forms will be sent to the processor of the form in question. |
| 10. Automated decisionmaking, including profiling (Article 22 of the EU General Data Protection Regulation) | No automated decisions will be made. |
| 11. Regular disclosure of data | Data collected by the forms are not disclosed to third parties, they are transferred to the City's case management system or to the departments' own files for further processing. They are restricted by access rights to those who require them in their work duties. |
| 12. Transfer of data outside the EU and EEA | The data will not be transferred outside the EU or EEA. |
| 13. Storage period for personal data | The data are stored in accordance with the retention periods defined in the City of Joensuu's archiving plans and data management plans (2 years – permanently stored). Retention periods for documents of the City of Joensuu are defined in accordance with the regulations of the National Archives and the recommendations of the Association of Local and Regional Authorities. A document whose retention period has expired will be destroyed without delay, taking data security into account. |
| 14. Rights of the data subject | The data subject has the right to inspect the data concerning him/her. The data subject has the right to request a correction or deletion of his/her data. Deletion and correction requests are done using the form available at https://www.joensuu.fi/tietosuoja The data subject |

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| | <p>has the right to withdraw his/her consent if the processing of personal data is based on the data subject's consent.</p> <p>The data subject has the right to file a complaint with the Office of the Data Protection Ombudsman if the data subject considers that the processing of personal data concerning him/her has violated the applicable data protection legislation.</p> |
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